

### Additional Fee Schedule

Below is a copy of Additional fees that *may apply* when undertaking a course. These are current at the time of publishing this document. For the latest version of this fee schedule, please refer to our website [www.ALG.edu.au/studenthandbook](http://www.ALG.edu.au/studenthandbook)

| All Students  | Fee                                       |
|---|---|
| Free Trial Lessons for a new course   | FREE                                      |
| Change to another ALG Campus  | FREE                                      |
| Change to Student Timetable within a Term (subject to availability)               | \$50                                      |
| Student Clinic – non-attendance, late arrival, early departure, late cancellation | \$50 per session                          |
| Resit Theory Exam (Whole or Partial) - with medical certificate                   | FREE                                      |
| Resit Theory Exam (Whole or Partial)  | \$50 per exam                             |
| Resit Practical Exam within timetabled class - with medical certificate           | FREE                                      |
| Resit Practical Exam within timetabled class                                      | \$50 per exam                             |
| Resit Practical Exam with private tutor   | To be advised *                           |
| Catch up classes - with medical certificate                                       | FREE                                      |
| Catch up classes  | \$50 per class                            |
| Additional Catch up class scheduled outside of the standard catch up class        | \$150 per session                         |
| Late Submission or Resubmission for assessments                                   | \$50 per assessment                       |
| Late Payment of Fees  | \$50 per week of late payment             |
| Payment Plan Set-up Fee   | \$50 - \$300*                             |
| Course Extension Fee  | To be advised*                            |
| Deferral Fees   | Refer to Student Handbook                 |
| Course Cancellation Fee   | Variable based on course being undertaken |
| Refund Request Fee – Classroom Based with more than 3 weeks' notice               | \$100 ( <i>subject to refund policy</i> ) |
| Refund Request Fee – Home study Qualifications                                    | <i>Subject to Course Conditions</i>       |
| Refund Request Fee – Home study Modules (Individual)                              | No Refund                                 |
| Course Credit Application Fee per Unit of Competency or Module                    | \$85                                      |
| Postage - AQF Qualification Certificates within Australia                         | FREE                                      |
| Postage - AQF Qualification & Module Certificates Overseas                        | \$30                                      |
| Postage - Module or Subject Certificates  | \$10                                      |
| Reissuing Certificates or Transcripts   | \$50 per document                         |
| Replacement of Course Notes (per set)   | \$15 - \$300*                             |
| Replacement Textbook  | Market Price                              |
| Linen Hire  | \$5 per set per class                     |
| Request to view archived assessments  | \$0 to \$44.80*                           |
| Assessment Re-marking Fee   | \$30 per assessment                       |
| International Students (additional)   | Fee                                       |
| English Proficiency Testing   | FREE                                      |
| Change to Confirmation of Enrolment (CoE) – 1st and 2nd change only               | FREE                                      |
| Change to Confirmation of Enrolment (CoE)   | \$100                                     |

\*Fees will vary course to course and can be confirmed prior to payment with a Student Advisor

Students acknowledge other fees not specifically listed may be applicable. The above fees can increase from time to time during the course of studies and students will accept these increases.